

**Minutes of the Regular Meeting of the Board of Commissioners
of the Hudson Housing Authority
June 13, 2018**

1. **Roll Call/Establishment of Quorum**: The meeting was called to order at 6:13pm by Secretary Tim Mattice. Members in attendance were: Chairperson Weaver, Vice-Chair Martin, Commissioners Peggy Polenberg, Mary Decker. Members absent: Tracy Brown and Anthony Pastel. A quorum has been established.
2. **Approve Meeting Minutes May 16, 2018**: Reading of the minutes from the Regular Board meeting held on May 16, 2018: The minutes of the previous meeting were ready. Motion to approve the minutes was made by: Commissioner Polenberg. Seconded by: Commissioner Decker. Minutes were approved unanimously.
3. **Board approval of the Accounts Payable for May 2018**: Board review of monthly expenses for May, 2018. Motion to approve accounts payable for May was made by: Commissioner Decker. Seconded by: Vice-Chairperson Martin. Accounts Payables were approved unanimously.
 - Commissioner Polenberg requested more information about the expense for a dump trailer that was purchased. The ED explained that the HA purchased a dump trailer so we no longer have to pay waste management to remove large bulk items.

4. **Monthly Financial Review**:

Motion to approve monthly Finances for May 2018 was made by: Commissioner Decker
Seconded by: Vice-Chair Martin. Monthly financials was approved unanimously.

New Business

5. **Resolution #440 2017-2018 Budget Revision (End of Year)**.
Motion to approve Resolution #440 was made by: Commissioner Decker.
Seconded by: Vice Chairman Martin. Motion was approved unanimously.
6. **Resolution #441 Adopt 2018-2019 Budget**.
Motion to approve Resolution #441 was made by: Vice-Chair Martin.
Seconded by: Commissioner Decker. Motion was approved unanimously.
7. **Resolution #442 Mental Health Partnership Agreement**.
Motion to approve Resolution #442 was made by: Commissioner Decker.
Seconded by: Vice-Chair Martin. Motion was approved unanimously.
8. **Resolution #443 Revision to the HHA's Employee Personnel Policy (Revision to Observed Holidays)**.
Motion to approve Resolution #443 was made by: Commissioner Polenberg.
Seconded by: Commissioner Decker. Motion was approved unanimously.
9. **Hudson Police Department Partnership/Above Baseline Service Agreement**.
 - Results of tenant meeting
 - Establish scope of services

The ED had a general discussion with the Commissioners regarding the scope of services HPD would provide Bliss Towers and low-rise units above its normal baseline services, specifically what the residents want to see as far as additional security, patrols, and enforcement. Commissioner Decker held a tenant meeting on June 5, 2018. The residents want the police to provide above baseline services to the HA. The residents discussed possibly additional security

what the residents want to see as far as additional security, patrols, and enforcement. Commissioner Decker held a tenant meeting on June 5, 2018. The residents want the police to provide above baseline services to the HA. The residents discussed possibly additional security on the weekends and off hours on a random schedule three days a week after 4:00pm. There was a discussion about reestablishing the security camera portal at HPD to allow remote monitoring of HHA's security cameras too.

Commissioner Pastel asked Commissioner Decker - do HA residents want additional above baseline services by the police?. Commissioner Decker said yes.

Commissioner Pastel volunteered to draft a scope of work and an above baseline agreement to present to the board for the July meeting.

10. **2018 Capital Fund Program Funding and proposed budget.** The ED presented the commissioners with a 2018 budget for the Capital Fund Program (CFP). The ED listed various physical improvement projects that will be undertaken this year.

11. **Significant Amendments, 45-day public comment and public hearing on CFP, Smoke-Free Policy, ACOP and Lease Amendments.** The ED explained that before the Commissioners can present a resolution to institute a smoke-free policy or make changes to the ACOP and lease, or for HUD to release the HA's 2018 CFP funding a 45-day comment period and public hearing is necessary. The comment period and public hearing allows residents and public to make comments on record for the board to consider before passing a resolution.

12. **Report of Resident Commissioners:**

- Commissioner Decker wanted to know when the benches in the laundry room will be installed.

Other Business

13. Public Comment. None.

14. **Adjournment:** Motion to adjourn made by Commissioner Decker and seconded by Vice-Chair Martin. Motion approved unanimously. Meeting adjourned at 7:25pm.

Respectfully submitted,

Timothy M. Mattice, Secretary